



Date: 4 February 2020  
My Ref: CT/ESPO  
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To: Members of the ESPO Finance and Audit Subcommittee

Dear Member,

### **ESPO FINANCE AND AUDIT SUBCOMMITTEE**

A meeting of the Finance and Audit Subcommittee will be held at on Wednesday, 12 February 2020 at 10.30am in the Gartree Committee Room, County Hall, Glenfield.

A buffet lunch will be provided after the meeting. Please telephone or email me (details above) to confirm that you require lunch and, if so, whether you have any special dietary requirements.

Yours faithfully,

Cat Tuohy  
for Consortium Secretary

### **AGENDA**

<u>Item</u>	<u>Pages</u>
1. Election of Chairman.	
2. Minutes of the meeting held on 8 May 2019.	(Pages 3 - 6)
3. Declarations of interest in respect of items on the agenda.	
4. To advise of any other items which the Chairman has decided to take as urgent elsewhere on the agenda.	
5. Internal Audit Service - Progress Against the 2019-20 Internal Audit Plan.	(Pages 7 - 14)



6. Annual Internal Audit Plan 2020-21. (Pages 15 - 20)

7. Date of next meeting.

*The next meeting is scheduled to take place on 20 May 2020 at 10.30am as a Skype Meeting.*

8. Exclusion of the Press and Public.

*The public are likely to be excluded during consideration of the following items in accordance with Section 100(A)(4) of the Local Government Act 1972 (Exempt Information).*

9. Forecast Outturn 2019/20 and Draft MTFS 2020/21 - 2023/24. (Pages 21 - 22)

10. Any other items which the Chairman has decided to take as urgent.